**Lesson Plan**

**Name of Professor: Ashok**

**Subject code and Name: BCA-362/Operating System-II**

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| **Month** | **Topics covered** |
| **01/01/2020****To****31 /01/2020** | **UNIT – I**Process Synchronization: The Critical Section Problem – Single Process/Two Process Solutions; Semaphores – Types, Implementation, Deadlocks and Starvation; Classical Problems of Synchronization – The Bounded Buffer Problem, The Readers and Writers Problem, The Dining-Philosophers Problem, Critical Regions, Monitors Directory Structure: Single Level, Two Level, Tree Structures, Acyclic Graph, General Graph; Directory Implementation, Recovery |
| **01/02/2020****To 29/02/2020** | **UNIT – II**Secondary Storage Structure: Disk Structure, Disk Scheduling: FCFS, SSTF, SCAN, C-SCAN, LOOK; Selection of Disk Scheduling Algorithm; Disk Management; Swap Space Management Network Operating Systems: Remote Login, Remote File Transfer; Distributed Operating System: Data Migration, Computation Migration, Process Migration |
| **01/03/2020****To****31/03/2020** | **UNIT – III**Linux: Introduction, Features, Architecture, Distributions, Accessing Linux System, Login/Logout/Shutting Down, Comparison of Linux with other Operating Systems, Commands in Linux: General-Purpose Commands, File Oriented Commands, Directory Oriented Commands, Communication Oriented Commands, Process Oriented Commands, Redirection of Input and Output, Pipes |
| **01/04/2020****To****18/04/2020** | **UNIT – IV**Linux File System: Types of Files in Linux, File Attributes, Structure of File System, inode, File Permission, File System Components, Standard File System, File System Types, Disk Related Commands Processes in Linux: Introduction, Job Control in Linux using at, batch, corn & time commands The vi editor: Introduction, Modes of vi Editor, Command in vi Editor Shell Programming: Introduction, Shell Variables, Shell Keywords, Operators, Assigning Values to the Variables, I/O in Shell, Control Structures, Creating & Executing Shell Programs in Linux. |

**Lesson Plan**

**Name of Professor: Ashok**

**Subject code and Name: BCA 124/Office Automation Tools**

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| **Month** | **Topics covered** |
| **01/01/2020****To****31 /01/2020** | **UNIT – I** Desktop Publishing: Concept, Need and Applications; Hardware and Software requirements for DTP, An Overview and comparison between DTP packages, Common features of DTP. Introduction to Page Maker: Features, System Requirements, Components of Page Maker Window, Introduction to Menu and Toolbars, PageMaker Preferences  |
| **01/02/2020****To 29/02/2020** | **UNIT – II** Creating of Publications: Starting PageMaker, Setting Page size, Placing the text Formatting the text: Character Specification Paragraph setting: Paragraph Specification, Paragraph Rules, Spacing, Indents/Tabs, Define Styles, Hyphenation, Header & Footer, Page Numbering, Saving and Closing publication. Editing Publication: Open a publication ,Story editor, Find and change the text, Change character and Paragraph attributes ,spell checking ,Selecting text, Cut, Copy, Paste, Paste multiple, Working with columns |
| **01/03/2020****To****31/03/2020** | **UNIT – III** Word Processing: Introduction to Office Automation, Creating & Editing Document, Formatting Document, Auto-text, Autocorrect, Spelling and Grammar Tool, Document Dictionary, Page Formatting, Bookmark, Advance Features of Word-Mail Merge, Macros, Tables, File Management, Printing, Styles, linking and embedding object. |
| **01/04/2020****To****18/04/2020** | **UNIT – IV** Presentation using PowerPoint: Presentations, Creating, Manipulating & Enhancing Slides, Organizational Charts, Excel Charts, Word Art, Layering art Objects, Animations and Sounds, Inserting Animated Pictures or Accessing through Object, Inserting Recorded Sound Effect or In-Built Sound Effect. |